

Patient Search

- Patients who have visited the clinic in the last 3 months, are on OST with Hepatitis C listed as a condition,

and have not had Hepatitis C DAAs treatment



Firstly perform search #1 (Patient who has visited the in the last 3 months, and are on OST with Hep C as a condition) Step 4-17

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Secondly perform search #4 (patient who has had on treatment for hepatitis C) Step 18-27



Compare 2 excel spreadsheets, and remove duplicates clients.

Perform search #1 (Patient who has visited the in the last 3 months, and are on OST with Hep C as a condition)



Log into Medical Director (user must have appropriate user rights to conduct patient searches)





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From the main window of Medical Director, select from the Menu at the top **'Search>Patient'**

Searc	:h	Resources	Sidebar	Help		
[Pat	tient				
	Asthma					
	Diabetes Register					
	Immunisation					
	Pap Test Results					
	Pregnancy List					
	Prescription					
	Re	call				
	Inf	luenza 'At Ris	;k'			
	Pn	eumococcal	Disease 'A	t Risk'		



On the **'Patient Search'** Window, the **'Patient Search'** criteria box will be shown, set by default to search for **'All patients'**

Age Age greater than or equal to: Age less than or equal to: Dccupation	Gender All Not Stated Male Female Intersex/Other	Transgender All Yes No Other demogra	Pregnant All Yes No No	ATSI Aboriginal Torres Strait Aboriginal an Neither Abori	islander Islander d Torres Strait Islander ginal nor Torres Strait Islander
Smoker >=(33) Neven Drug/Condition © Currently taking drug Currently taking drug from class Previous script for drug Condition Symptom Sign	Smoked Ex-Smo	ker			Add to search criteria
Seen By Any doctor Not seen since 11/12/2017 Custom Field 1 Custom Field 2	From All patients	11/12/2017 - T	io <u>11/12/20</u>	17 💌	Search Clear

7

Select the 'Condition' radio button under 'Drug/ Condition'

Drug/Condition		
Currently tal	king drug	
Currently taking drug from class		
Previous script for drug		
Condition		
Symptom		
Sign		



8

In the text box above the List box selection, type **Hepatitis C**

HEPATITIS C

Hepatitis C Hepatitis C carrier Hepatitis C exposure Hepatitis C infection Hepatitis C serology



Choose 'Hepatitis C' and then choose 'OR' and then 'Add to search criteria'

▼ □ F	male Aboriginal and Torres Strait Islander ersex/Other Other demographic criteria
Never Smoked	Ex-Smoker
class	HEPATITIS C Hepatitis C Hepatitis C exposure Hepatitis C serology Hepatitis C serolo
• 17 •	From 11/12/2017 - To 11/12/2017 -

Repeat Step 6 for 'Hepatitis C carrier', 'Hepatitis C exposure', 'Hepatitis C infection' and 'Hepatitis C serology'

All patients having (Hepatitis C or Hepatitis C carrier or Hepatitis C exposure or Hepatitis C infection or Hepatitis C serology)

Delete the previous text from the Text Box



12

Select 'Currently taking drug' radio subutton under 'Drug/Condition'

Currently taking drug	
Currently taking drug from	class
Previous script for drug	
Condition	
Symptom	
🗇 Sign	



In the text box above the List box selection, type **Methadone**

METHA	
Methaccord	
Methadone Methazolamide	
Hold Ctol or Chift and plick to risk multiple	
	Add to search criteria



Delete text in the text box and then repeat **Step 10** for **'Suboxone**' and for **'Naltrexone'**. Ensure you choose **'OR**' each time

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Underneath the List select box, tick the **'Seen By'** box, then select **'Any doctor'** or specific doctor and then choose a date three months prior to current date in the **'From'** box. '**To'** box will have current date automatically chosen

✓ Seen By Any doctor ▼ From ▼ 6/01/2019 ▼ To ▼ 5/04/2019 ▼
Not seen since 5/04/2019 ▼



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The following text should appear in the '**Search query'** box:

All patients having (Hepatitis C or Hepatitis C carrier or Hepatitis C exposure or Hepatitis C infection or Hepatitis C serology) using (Methadone or Suboxone or Naltrexone) seen by any doctor before 05/04/2019 who have been seen since 06/01/2019

Click '**Search'** to search for patients matching criteria. Results window will automatically appear. All patients having (Hepatitis C or Hepatitis C carrier or Hepatitis C exposure or Hepatitis C infection or Hepatitis C serology) using (Methadone or Suboxone) see by any doctor who were seen before 5/04/2019 who have been seen since 6/01/2019

Search]
Clear	
Close	

Press 'Save' to save the searching results in CSV file.



Perform search #4 patient who has had on treatment for hepatitis C)

18

Log into Medical Director (user must have appropriate user rights to conduct patient searches)





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From the main window of Medical Director, select from the Menu at the top 'Search>Patient'

Search	Resources Sidebar Help			
Pa	itient			
As	ithma			
Di	abetes Register			
Im	munisation			
Pa	Pap Test Results			
Pr	egnancy List			
Pr	escription 🕨			
Re	call			
Int	fluenza 'At Risk'			
Pr	neumococcal Disease 'At Risk'			



On the **'Patient Search'** Window, the **'Patient Search'** criteria box will be shown, set by default to search for **'All patients'**

Patient Search			X
Age Age greater than or equal to: Age leas than or equal to: Occupation Smoker >= //day Never	Gender All Not Stated Fenale Intersex/Other Smoked Ex-Smoked	Transgender All Yes No Other demographic criteria er	ATSI Not tated/radequately described Aborginal Torres Strat Islander Aborginal and Torres Strat Islander Nather Aborginal nor Torres Strat Islander
Drug/Condition Currently taking drug Currently taking drug from class Previous script for drug Condition Symptom Sign		NOT	Add to search oriteria
Seen By Any doctor Not seen since 11/12/2017 Custom Field 1 Custom Field 2 Octon Field 3	From 1	1/12/2017 → To □11/12/2	017 -



Select the 'Currently taking drug' radio button under 'Drug/Condition'





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In the text box above the List box selection, type **Sofosbuvir**

SOFOS	
Sofosbuvir	
	-

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Choose '**Sofosbuvir'** and then choose '**OR**' and then '**Add to search criteria**'

Sofosbuvir	
Work Not	Add to search criteria



Repeat steps 5 & 6 for all relevant drugs, choosing **'OR':** - Daclatasvir

- Paritaprevir
- Grazoprevir
- Glecaprevir
- Zepatier
- Epclusa
- Viekira Pak
- Viekira Pak RBV
- Harvoni
- Maviret

DACLA	
Daclatasvir	
Hold Ctrl or Shift and click to pick multiple	
OR NOT	Add to search criteria

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Then select 'Seen By' 'Any doctor' from 1/03/2016

🔽 Seen By	Any doctor 👻	From	1/03/20	16 🔻	То	12/07/2018 👻



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The following text should appear in the **'Search query'** box:

All patients using (Sofosbuvir or Daclatsvir or Paritaprevir or Grazoprevir or Glecaprevir or Zepatier or Epclusa or Viekira Pak or Viekira-Pak RBV or Harvoni or Maviret) seen by any doctor who have been seen since 1/03/2016

Click **'Search'** to search for patients matching criteria. Results window will

automatically appear.

All patients using (Sofosbuvir or Daclatasvir or Paritaprevir or Grazoprevir or Glecaprevir or Zepatier or Epclusa or Viekira Pak or Viekira Pak-RBV or Harv Maviret) seen by any doctor who have been seen since 1/03/2016

	Press 'Sa
	searching

Press 'Save' to save the searching results in CSV file.

Open Add Recall Save Print

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Sort patient names into alphabetical order in each CSV file. (Skip step 28-34 if the spreadsheet is already in alphabetical order)

Open CSV file in Microsoft Excel



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Click the select all button to select all cells on the spreadsheet.

	А	В	С
1	TITLE	SURNAME	FIRSTNAME
2	Mr	Smith	John
3	Miss	Le	Jennifer
4	Miss	Smith	Laura
5	Mr	Johnson	James
6	Ms	Williams	Helen
7	Mrs	Brown	Linda
8	Mr	Johnes	Susan
9	Ms	Miller	Donna
10	Mr	Davis	Jake
11	Mr	Garcia	Kenneth
12	Mr	Smith	Ronald
13	Ms	Johnson	Robert

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Select the data tab along the top of the screen, then click the sort command icon



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The sort dialog box will be shown. Select '**my data has headers'** Select sort by Column : **'SURNAME'** Sort On: **'Values'** Order: **'A to Z'** Click **'OK'**



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All patient names will be sorted into alphabetical order

	А	В	С
1	TITLE	SURNAME	FIRSTNAME
2	Mrs	Brown	Linda
3	Mr	Davis	Jake
4	Mr	Garcia	Kenneth
5	Mr	Johnes	Susan
6	Mr	Johnson	James
7	Ms	Johnson	Robert
8	Miss	Le	Jennifer
9	Ms	Miller	Donna
10	Mr	Smith	John
11	Miss	Smith	Laura
12	Mr	Smith	Ronald
13	Ms	Williams	Helen



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Press the disc icon to save the spreadsheet.





Compare 2 excel spreadsheets, and remove duplicates patients.

Patients that remain on the spreadsheet have not had HCV treatment.