

Setting up Progress Note Shortcuts

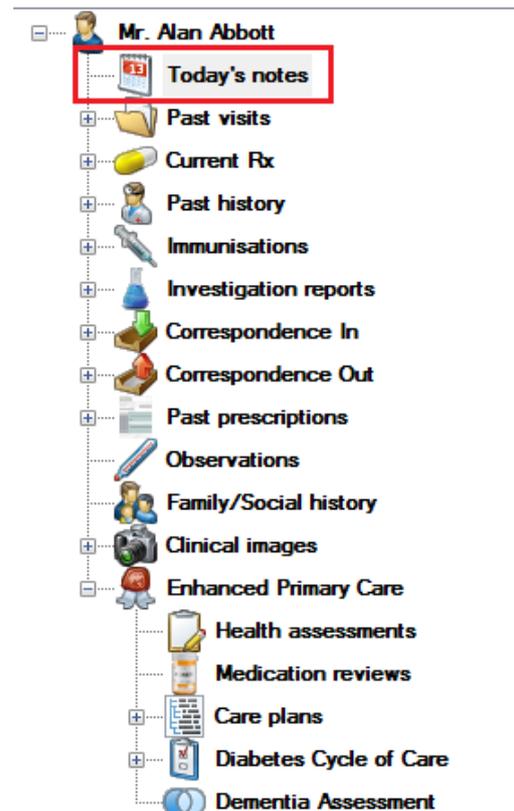
- Quicker way to record notes and ensure you've covered everything for hepatitis C treatment work-up and follow-up

1

Log into Best Practice (user must have appropriate user rights to conduct patient searches)

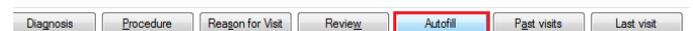
2

From the patient window of Best Practice, select from left-hand side toolbar 'Today's notes'



3

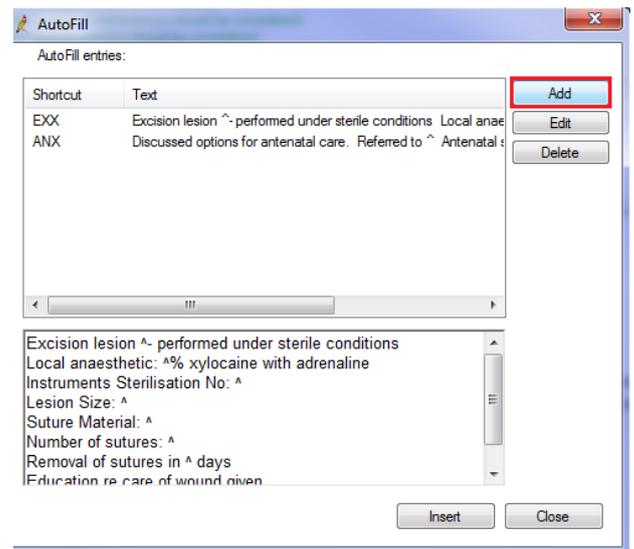
In the main notes window, click on 'Autofill' in the bottom toolbar





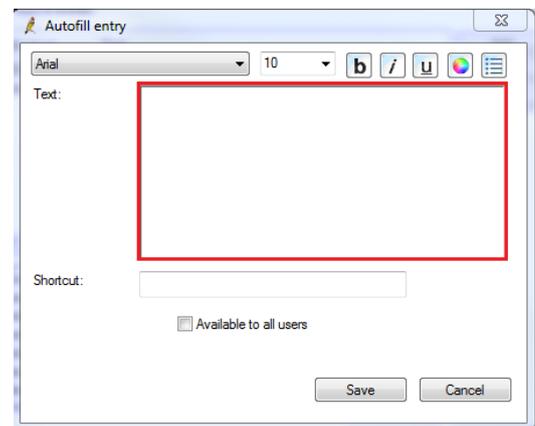
4

In the 'AutoFill' window, click 'Add' to add a custom AutoFill entry



5

In the text box next to 'Text:', type the text to include in the progress notes (see next box)



For example: PRE-TEST DISCUSSION SHORTCUT (BBVSCR)

- Pre-test discussion conducted for BBV screen and hepatitis C treatment work up (if positive) pathology collected for the following tests: (HEPCPATH)
- Previous testing, results and treatment (if applicable):
- Information on testing, treatment & prevention for BBVs provided
- Discussion with client about options and support if results are positive
- Notification to DHHS explained
- Consent gained for BBV screen
- Follow up discussed
- Contact details updated



PRE-TREATMENT ASSESSMENT (HEPCAX)

Estimated duration of HCV:

Previous HCV treatment: (date, regimen, response)

Cofactors:

- EOTH intake:
- Cannabis use:
- HIV/HBV Co-infection?

Housing/ social:

Pathology:

- Genotype:
- Viral load:
- HIV
- Platelets
- ALT
- AST
- INR
- eGFR

APRI score:

Fibroscan:

Physical exam: (spider naevi, leukonychia, jaundice, ascites, oedema, bruising, muscle wasting, hard liver edge)

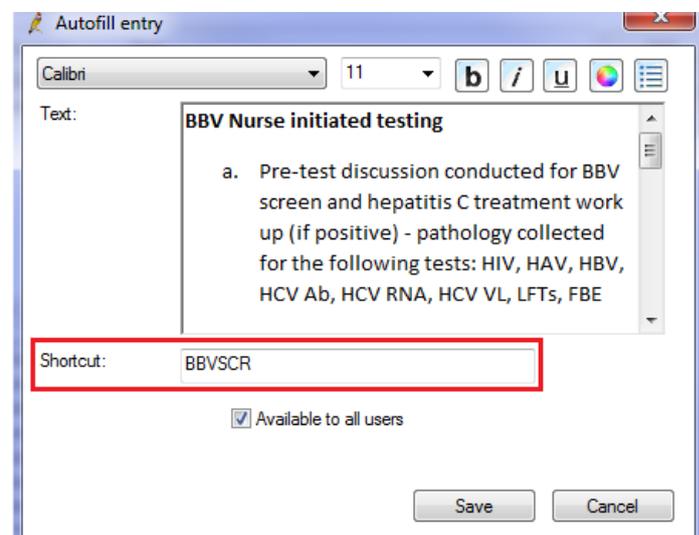
Liverpool DDI:

Discussed :

- Side effect
- Adherence
- Contraception
- Harm Reduction
- Modes of transmission and infection

6

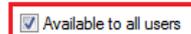
In the 'Shortcut:' box, type the shortcut name 'BBVSCR'





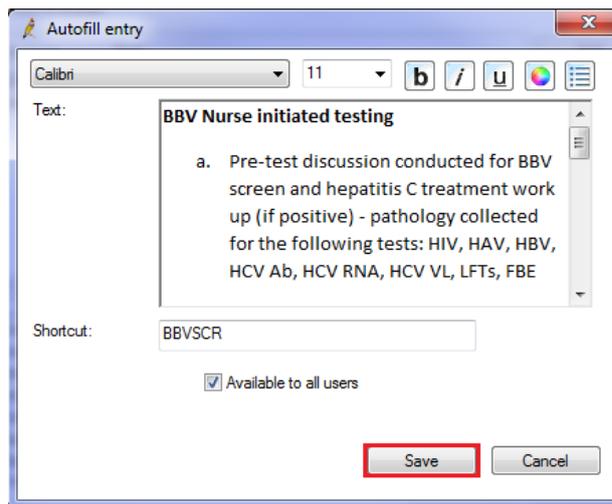
7

Tick the box 'Available to all users'



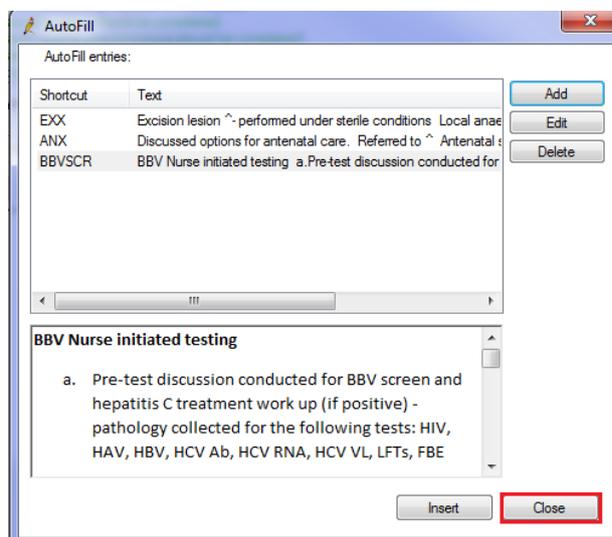
8

Then click 'Save'



9

Then click **Close**

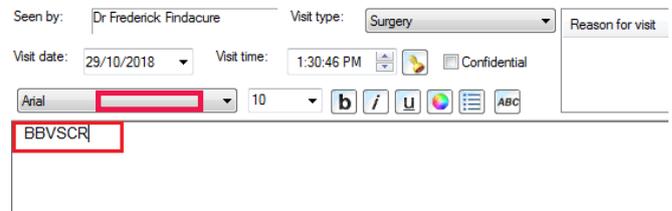


Using Progress Note Shortcuts

-quicker way to record notes and ensure you've covered everything for hepatitis C treatment work-up and follow-up

1

To use the shortcut, type 'BBVSCR' then press 'Enter' on the keyboard



Seen by: Dr Frederick Findacure Visit type: Surgery Reason for visit

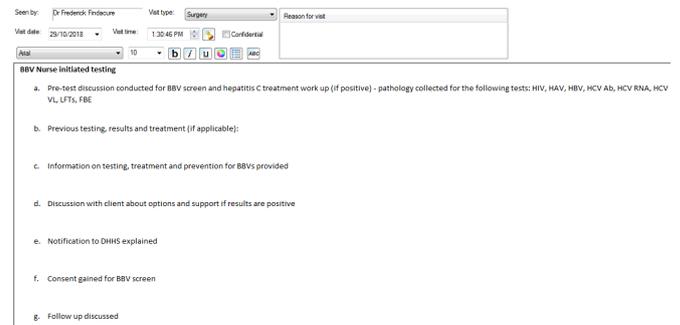
Visit date: 29/10/2018 Visit time: 1:30:46 PM Confidential

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BBVSCR

2

And the progress notes will appear like this



Seen by: Dr Frederick Findacure Visit type: Surgery Reason for visit

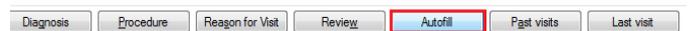
Visit date: 29/10/2018 Visit time: 1:30:46 PM Confidential

BBV Nurse initiated testing

- a. Pre-test discussion conducted for BBV screen and hepatitis C treatment work up (if positive) - pathology collected for the following tests: HIV, HAV, HBV, HCV Ab, HCV RNA, HCV VL, UTIs, FBC
- b. Previous testing, results and treatment (if applicable):
- c. Information on testing, treatment and prevention for BBVs provided
- d. Discussion with client about options and support if results are positive
- e. Notification to DHHS explained
- f. Consent gained for BBV screen
- g. Follow up discussed

3

Alternatively, you can click on 'Autofill' button



Diagnosis Procedure Reason for Visit Review **Autofill** Past visits Last visit



4

And then select the required shortcut **'BBVSCR'** and then click **'Insert'**

